

## ARRIVAL PROCEDURE

Dear Students,

We are looking forward to your arrival to New Westminster in the next few days or weeks. In order for your arrival to go smoothly please read over the few points listed below.

1. Before arrival we strongly suggest that you try to get to know your host family by exchanging email messages or posted letters. You can find your host family's home and email address on your host family profile.
2. Be sure to inform your host family (by email) and the International Education office of your arrival plans (if you have not done so already).
3. Your host family will meet you at the airport.

If your arrival plans change at the last moment please email (or call) both your host family and the International Education ([iep@sd40.bc.ca](mailto:iep@sd40.bc.ca)) office immediately.

4. Upon arrival at the airport you will go through Canadian Immigration and then luggage pick up. This can sometimes take up to two hours or more to complete.
  - a. Students arriving on a Visitor Permit please ask that they stamp your passport or request a Visitor Note.
5. Due to the time this takes we ask your host family to come to the airport one hour after your scheduled arrival.
6. If you enter the arrival lobby and your host family is not yet there to greet you please sit down in the arrival area with your luggage and do not move from there.
7. Your host family will arrive shortly to find you (usually with a sign with your name on it).
8. In the very unlikely event that after two hours no one has met you at the airport please call your host family home or cell phone numbers or the homestay emergency number at 604.356.4980 or send a message with WhatsApp at 604-802-7001.

We look forward to your arrival and your beginning of your experience in our high school and the community of New Westminster.

Sincerely,

Sara Dick  
Homestay Manager  
New Westminster School District No. 40