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**FROM THE OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

December 7, 2016

Dear Parents and Guardians,

As you know, we are experiencing rather extreme weather conditions and the forecast is calling for substantially more snow Thursday night. We will make every attempt to keep our schools open on Friday; however, normal school activities may need to be adjusted if all staff cannot travel safely to work.

Safety is our priority and I ask that parents use extreme caution during this treacherous time and if it is deemed that a child cannot travel safely to school, that advance alternate arrangements be made for their child. Student absences due to unsafe travel to school during inclement weather conditions will be excused.

Once again, in rare instances where a school closure is warranted, the decision will be made by 6:30 a.m. at the latest and will be announced over the radio stations **CKNW AM 980** and **CKWX AM 1130**. Phone calls will also be made to parents who are part of our Synrevoice Automated Calling System. We encourage parents to make advance alternate plans in the event of an unexpected school closure.

If you have any questions, please speak with your school principal.

Sincerely,



Pat Duncan  
Superintendent of Schools