



Date of Application: \_\_\_\_\_

Applying for: Fall Term: (August/September) 20\_\_\_\_ Spring Term (January/February) 20\_\_\_\_

I wish to study for: 1 year 5-6 months Longer  Graduation (*English assessment may be required.*)

**STUDENT'S INFORMATION**

Legal last name: \_\_\_\_\_

First/Middle name: \_\_\_\_\_ (*as it appears on passport*)

English name (*if applicable*): \_\_\_\_\_

Date of Birth: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_ Age: \_\_\_\_\_

Nationality: \_\_\_\_\_ Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

Language(s) Spoken: First Language \_\_\_\_\_ Other Language(s) \_\_\_\_\_

**OVERSEAS HOME ADDRESS**

Street: \_\_\_\_\_ Home Phone \_\_\_\_\_

City/Province: \_\_\_\_\_ Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Student's Email: \_\_\_\_\_

**ADDRESS IN CANADA**

Street: \_\_\_\_\_ Home Phone \_\_\_\_\_

City/Province: \_\_\_\_\_ Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_

With whom will the student reside? \_\_\_\_\_

**PARENT'S INFORMATION**

Father's legal name: Last name \_\_\_\_\_ First/Middle Name \_\_\_\_\_

Date of Birth: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Alternate phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mother's legal name: Last name \_\_\_\_\_ First/Middle Name \_\_\_\_\_

Date of Birth: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Alternate phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION**

Name, first and last: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone(s): \_\_\_\_\_ Email: \_\_\_\_\_

**MEDICAL/HEALTH/CRIMINAL HISTORY**

1. Does the student have any medical conditions that might hinder their ability to participate fully, either academically or socially? YES NO If yes, describe (include allergies, medications, prescriptions, etc.) \_\_\_\_\_

2. Has the student any *perceived or documented* learning disabilities or physical handicaps? YES NO If yes, describe \_\_\_\_\_

3. Has the student been involved in any legal misconduct? YES NO If yes, describe \_\_\_\_\_



*Possessing a disability will not necessarily make the student inadmissible. However, the School District must be able to accommodate the student's condition without additional costs to the District. Failure to disclose pertinent information could lead to dismissal.*

### **ACADEMIC / EDUCATION HISTORY**

How many years has the student studied English? \_\_\_\_\_ SLEP/IELTS/Other \_\_\_\_\_

Level of English:  Beginner  Intermediate  Advanced  Near-native fluency  Native-like fluency

Currently enrolled in Grade \_\_\_\_\_, at the following school:

School Name: \_\_\_\_\_

City/Province: \_\_\_\_\_ Country: \_\_\_\_\_

If student is required to take particular courses while abroad, please attach a separate sheet listing the courses.

### **LIVING ARRANGEMENTS WHILE STUDYING IN CANADA**

All parents are required to appoint a custodian who is a Canadian citizen or permanent resident (*proof of status is required*) and is over 25 years of age and is residing in the Metro Vancouver area, who will take responsibility for their child and will ensure that accommodations and other living necessities such as food, clothing, and transport are provided. All elementary/middle school applicants (Kindergarten to Grade 5) must live with an immediate adult family member who is a Canadian citizen or Resident, or with a parent. Citizenship and Immigration Canada requires parents to appoint a custodian to be responsible for their child in their absence. If a parent will be accompanying their child, normally a custodian is not required. Grade 6 to 12 students can apply to be in New Westminister School District's Homestay Program.

- ***Important: Changes in living arrangements must be communicated immediately to the International Education Office. Failure to comply may result in rejection of your application or possible expulsion from the program.*** I understand the Living Arrangements requirement \_\_\_\_\_

Please fill out either section 1 **or** 2. I will apply for:

1. District Homestay Program. An information package and application will be sent out. The New Westminister School District's Homestay Program is available for Grade 6 to Grade 12 students, space permitting.

**OR**

2. Privately arranged homestay with relative or legal custodian. We require the following:

Legal last name \_\_\_\_\_ First name \_\_\_\_\_ Relationship \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

### **STUDENT DECLARATION**

*Please read through the following:*

- I understand that a successful experience in the International Education Program of the New Westminister School District #40 depends upon regular class attendance, completion of all homework and assignments and participation in all activities offered by the Program.
- I acknowledge that the International Education Program of School District #40 reserves the right to dismiss students and return them home, at their own expense, without tuition refund (*see tuition refund policy*) for violating any of the rules set out by the Program and laws of British Columbia and Canada.



- I agree that I will abide by the travel procedure provided by School District #40.
- I therefore agree to uphold the rules and regulations, and cooperate with the Administrators, Teachers, and the students at the New Westminister School District #40.

Student's Name \_\_\_\_\_ Student's signature \_\_\_\_\_

### **REFUND POLICY FOR TUITION FEES**

1. All requests for refunds must be made in writing to the Director, International Education Program Office.
2. **A Full Refund** (less application fee) will be given if Canadian Immigration does not approve student entry. To obtain a refund, a request in writing must include a formal letter of Rejection and the original Letter of Acceptance issued by the International Education Program office, New Westminister School District #40. The Director should receive the letters within six months of the date of refusal.
3. **2/3 Refund** will be given if a student withdraws prior to the commencement of the program.
4. **1/2 Refund** will be given if a student withdraws after commencement of the program but before 30 calendar days have elapsed.
5. **No Refund** will be granted to:
  - students who withdraw from any course after 30 days from the commencement of the program.
  - students who withdraw after 30 days from the commencement of the program.
  - students who withdraw after 30 days after enrollment date.
  - students who are dismissed from the program due to breach of the law or regulations as determined by the Government of Canada, the police, New Westminister School District #40, and/or the International Education Office.

### **PARENT DECLARATION**

- I understand that a successful experience for my child in the International Education Program of New Westminister School District #40 depends upon his/her regular class attendance, completion of all homework and assignments, and participation in all activities offered by the Program.
- I acknowledge that the International Education Program of New Westminister School District #40 reserves the right to dismiss students and return them home, at the parents expense, without tuition refund (*see refund policy*) for violating any of the rules set out by the Program and laws of British Columbia and Canada.
- I declare that the information in this application is to the best of my knowledge complete and correct. I understand that if this is not the case that the student may be removed from the International Education Program.
- It is a fundamental condition of the Board of Education of School District #40(New Westminister) agreement to provide my child's education that the Board shall not be liable for losses or expenses that may incur as a result of the Board being unable to provide education owing to labour disputes, inclement weather conditions or other causes beyond its control.

I have read, understood and fully accept the fee structure (*see fee schedule*) and refund policy, and make the above declaration.

Parent's Name \_\_\_\_\_ Parent's signature \_\_\_\_\_



**SCHOOL PLACEMENT FOR ELEMENTARY/MIDDLE SCHOOL STUDENTS**

Please indicate below your 3 choices for school placement in order of preference. While placement at your choice school cannot be guaranteed, every effort will be made to meet your request. The New Westminister School District reserves the right to make the final grade and school placement.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**CHECK LIST**

Please read the following check list to ensure that your application is complete. Missing information or documents will affect the time required to process your application.

All Students must have the following:

- All questions on the application form have been answered
- Parent and student have read and signed the application form personally
- All original or true copies of transcripts or school records including attendance records from the current year and **the previous two (2) years** (*in English*) are enclosed.
- Application fee of \$150.00 Canadian enclosed
- Copy of passport

In addition to the above, transfer students from within Canada must have the following:

- A confidential letter of reference from the teacher or the principal of the current school to be sent directly to the International Education Office in New Westminister. A telephone call may suffice.

Please return the completed application form and enclose all required documents to:

**International Education Program  
School District #40 (New Westminister)  
Room 166, 835 Eighth Street  
New Westminister, BC V3M 3S9 Canada  
Phone: (604) 517-6285 Fax: (604) 517-6170**

■ Please tell us how you heard about our program:

- Website/Internet
- Relatives / Friends
- Education fair in your home country
- Canadian Embassy / Consulate
- Agency
- Other (Please specify) \_\_\_\_\_

Agency Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Tel: \_\_\_\_\_

**APPLICATION DEADLINES:** All efforts will be made to place students in their school of choice. Availability varies from year to year and not all requests can be accommodated. Students who apply by the deadlines below and are accepted to the program will be guaranteed a place in the school district.

- **November 1** for January/February start.
- **May 1** for September start.

*Late applications accepted as space permits.*



## Activities Authorization

*(to be signed by parent, legal guardian or guardian)*

### Student:

I, \_\_\_\_\_ understand that I am expected to adhere to all school and International Education  
Student Name

Program rules and regulations while I am participating in school activities.

\_\_\_\_\_  
Student Name (print)

\_\_\_\_\_  
Student Name (signature)

\_\_\_\_\_  
Date

### Parent/Guardian:

I, \_\_\_\_\_ understand that \_\_\_\_\_ is expected to adhere to all school and  
Parent Name (print) Student Name (print)

International Education Program rules and regulations while participating in school activities. I have given

\_\_\_\_\_ permission to participate in all activities. I hereby agree to indemnify and hold the New  
Student Name (print)

Westminster School Board harmless from all legal costs for which it may become liable in arranging such activities for  
the student.

\_\_\_\_\_  
Parent / Guardian Name (print)

\_\_\_\_\_  
Parent / Guardian Name (signature)

\_\_\_\_\_  
Date